

S.G.GOV.T. DEGREE COLLEGE
PILER – 517 214



**ACADEMIC CALENDAR
&
HAND BOOK

2021 -2022**

Members of the College

Principal & Chairperson

Dr. M. Sudhakara Reddy

Convener

Dr. K. Sreenivasulu Reddy

Members

Sri. M. Sivarami Reddy

Dr. B. Kavitha

A BRIEF HISTORY OF THE COLLEGE

Sanjay Gandhi Govt. Degree College, Piler, Chittoor (Dt.) is striving to reach greater realm in the field of Higher Education ever since its inception i.e. 1980. The untiring efforts of Moghul Shaifullah Baig, the then Honorable Chairman, Rayalaseema Planning and Development Committee and a host of prominent local citizens of Piler town resulted in starting the college under the aegis of the Government of Andhra Pradesh. The college was inaugurated by Late Honorable Chief Minister of Andhra Pradesh Dr. M. Chenna Reddy, on the campus of Govt. Junior College, Piler on 22-08-1980. The new buildings were inaugurated by Sri. B. Gopala Krishna Reddy, the erstwhile Minister of Roads and Buildings on 26-06-1999 and consequently the college was shifted from Govt. Junior College campus to new campus which is 2 K.M. away from Piler town.

This college has been affiliated to Sri Venkateswara University, Tirupati ever since 1980.

The college is situated in a semi-urban area. Majority of student's hail from villages, whose parents are mostly illiterates and these students are first generation learners.

The meritorious students at the Intermediate level go for professional courses. Only the average, down-trodden and financially poor students seek admission into the degree courses here. Though their level of understanding is low, bridge courses, special coaching classes are conducted at the beginning of the academic year to raise such students to the required level of educational standards.

Despite, the existence of three private colleges in the town and the newly coming up colleges in the surrounding mandals, majority of students seek admission in this college

Apart from curricular aspects, much importance has always been given to the Co- curricular, extracurricular programmers, Culture and Extension Activities that go a long way in helping around development of the personality of the young learners , The college was Assessed and accredited by NAAC at the level of the B++ grade with 2.71 CGPA during 2013-14.

WHY SHOULD YOU JOIN THIS COLLEGE?

- S.G.Govt.Degree College, Piler, has several distinctions to its credit.
 - Situated in the serene natural surroundings far from the madding crowds and housed in the newly constructed and well – furnished buildings.
 - Attained reputation for excellent track record in academic performance and campus discipline.
 - Accredited by NAAC at level of “B++” grade
 - Government has sanctioned a Jawahar Knowledge Centre (JKC) to the College. It trained two batches every year.
 - We have a band of dynamic, dedicated, well –experienced and highly qualified faculty.
 - Implement well thought out instructional programmes supported by Continuous Internal Evaluation mechanism (CIA).
 - Well – equipped laboratories and Library with over 15000 Volumes of Books. Huge play ground which recently leveled foot ball & Cricket courts. Volleyball, Basketball Facilities are also being made.
 - Committed to the overall development of the personality of the budding youth through several curricular and extra – curricular activities such as literary meets, Seminars, Guest Lecturers, group discussions, Red Cross and NSS Unit.
- To promote awareness among the students about the job opportunities and higher education avenues, a Career Guidance Cell functions in the College.
 - Established an “Eco Club” in the College as part of environment Protection drive.
 - With a view to improve proficiency in English language, English Language Laboratory was established.
 - To promote women empowerment awareness among the girl students a “Women Empowerment Cell” was started in the College.
 - Remedial coaching for SC&ST students is in progress.
 - Separate Computer labs are established for B.Sc., and B.Com students.

Vision & Mission

VISION:

To be a premier institution of excellence in the region that nurtures holistic development of young minds by solely adhering to the integration of physical, aesthetic, practical, moral and intellectual education..

MISSION

- Creating an academic ambience that imparts holistic education focusing on individual growth, integrity, ethical values and social responsibility
- Catering to the emerging societal needs through all-round development of the students of all sections and enabling them to be globally competitive and socially responsible citizens with intrinsic values too Enriching skill based learning through industry-institution interaction to enhance competency and promote entrepreneurship
- Fostering innovation and creativity through competitive environment with the state-of-the-art infrastructure

DEGREE COURSES OFFERED:

The college offers instruction in the following courses

- ❖ B.A ., History, Economics ,Political Science (EM)
- ❖ B.A ., History, Economics , Special Telugu (EM)
- ❖ B.Com. General (EM)
- ❖ B.Com. Computer Applications. (EM)
- ❖ B.Sc., Mathematics, Physics, Chemistry (EM)
- ❖ B.Sc., Mathematics, Physics, Computer Science (EM)
- ❖ B.Sc., Mathematics, Statistics, Computer Science (EM)
- ❖ B.Sc., Mathematics, Statistics, Cloud Computing (EM)
- ❖ B.Voc(Food Processing Technology) (EM)
- ❖ B.Sc Chemistry, Zoology, Paramedical Technology (EM)

ELIGIBILITY CRITERIA:

A Candidate for admission into first year B.A B.Com /B.Sc., Degree Course must have passed Two year – Intermediate Education, or any Higher Secondary School Certificate Examination recognized by S.V.University as its equivalent.

HOW TO APPLY?

- Students who want to admit into the Degree College have to apply in Mee Seeva Services Center or at College Admission Center. The govt. has Created an OAMDC Online Admission Module for Degree Colleges Web portal

DOCUMENTS TO BE PRODUCED:

Attested copies of the following certificates should be submitted along with the application.

1. Intermediate pass Certificate and Marks Memorandum issued by the Board of Intermediate Education of Govt.of A.P. or any equivalent body.
2. SSC/ SSLC/ HSSLC/ Matriculation/ Pre- University Certificate.
3. Transfer Certificate (Original).
4. Conduct Certificate from the Head of the Institution last studied. (Original).
5. In case of SC,ST or BC Candidates latest Caste

Certificate from an officer of Revenue Department not lower than the rank of Thasildhar.

6. PHC, Ex-Service Men, NCC, Sports and Games Certificate by those who claim reservation in respective categories.
7. Study Certificate for four consecutive years of study in any school or College in S.V.University area or nativity certificate by those who have not studied four years continuously in any institution and Migration Certificate in Case of the Candidates coming from the other University jurisdiction.
8. One self addressed envelope with Rs.5 Stamps
9. Two Passport Size Photos

Note: All the Original certificates must be submitted at the time of the Admission.

INSTRUCTION AND PRECAUTIONS:

- Original Transfer certificate is must to submit at the time of admission and it should notto be returned.
- The candidates are advised to take number of Xerox copies of the original certificates. True copies of the certificates may be required for fee concessions and scholarship at a later stage.
- The Parent or guardian should necessarily accompany with ever candidate at the time of admission
- Fee once paid will never be refunded whether the candidate attends the classes or not.

FEE STRUCTURE

S. No	Name of the fee	Conventional Courses		Restructured Courses	
		BA/ B.Com	B.Sc (MPC)	B.Com (CA)	B.Sc (MPCS)
1	Tution fee	605	605	605	605
2	Sp.fee	445	445	445	445
3	University fee	1975	1975	1975	1975
4	Laboratory fee	-	85	85	85
5	Add.spl.fee Restructured Courses	-	-	5445	5445
TOTAL		3025	3110	8555	8555

Note: Total fee and special fee will be exempted to the students who produce Income Certificate below Rs. One Lacks Income per Annum however they pay University fee.

COLLEGE TIMINGS:

The College works from 10: 00 am to5:00 pm in all working days.

ATTENDANCE REQUIREMENTS:

1. A minimum of 75% attendance in each Semester is necessary to enable a student to write the university examination and to get Fee reimbursement in Jagananna Vidya Deevena Scheme.
2. Students who fall short of requisite attendance can seek condonation if they have put in at least 50% of the attendance and apply to the University through the Principal after payingthe prescribed fee. Students with less than 50% attendance will lose the academic year.
3. It is compulsory for all students to enroll in “**Jnanabhoomi Portal**” to mark theirattendance in the morning and evening daily.

CHOICE BASED CREDIT SYSTEM (CBCS)

From 2015-16 CBCS was introduced for 1st year Degree students and now it covers all the three year courses with a common core syllabus and Academic schedule. In this, for every Six months students will write University Exam which is called “Semester Exam”. In a year two semesters will be there. Before this Two Mid exams & One Pre-final will be there for which attendance is mandatory.

Semester Exams for	75 marks
Internal for	25 marks
Total	100 marks

Minimum pass marks is 40 for each subject.

RULES OF CONDUCT AND DISCIPLINE:

- Students should wear decent and proper dress.
- Students should be Punctual regular to the College
- Students should assemble in the Classroom prior to the entry of the lecturer.
- Students should maintain perfect order and strict silence inside the lecture halls/labs/reading room irrespective of the fact whether the teacher is present or not
- Unnecessary movement form desk to another desk within the class room/labs should be avoided. Movement

outside the class rooms in between lectures should be minimum and for valid reasons only

- Students should not stay into other classes for any reason whatsoever
- Students should attend all examination, Seminars, quiz and Guest lecturers.
- Students should be polite and courteous towards the staff and the fellow students.
- Visitors are not permitted to meet their children/ friends within the college workinghours.
- Students should pay all the fees due to the college or university in time
- Ragging and eve teasing are banned and any violation will be viewed seriously
- Students should co-operate to maintain the cleanliness in classroom, labs and the premises.

Academic Calendar for the year 2021-2022

Academic Schedule for 2021-22 for Odd semesters III and V			
1	Re opening of College I,III,V		1 ST October 2021
2	Commencement of Classes for I,III,V,Semester		1 ST October 2021
3	Internal Examinations	For I,III & V Semester	1 ST December to 6 TH December 2021
4	Closure of Instruction	For I,III & V Semester	22 ND January 2021
5	Commencement of End Semester Examination	For I,III & V Semester	24 th January 2022
Academic Schedule for 2021-22 for Even Semesters II, IV and VI			
1	Commencement of Classes for II,IV & VI		15 th February, 2022
2	Internal Examinations	For II,IV & VI	June 1 st to 5 th , 2021
3	Closure of Instruction	For II,IV & VI	07-08-2021
4	Commencement of End Semester Examination	For II,IV & VI	09-08-2021
5	Community Service Project	After II Semester Examination	8 Weeks duration

6	Summer Internship / On the job Training / Apprenticeship	After IV Semester Examination	8 Weeks duration
7	Commencement of next academic year		9 th August

S.G GOVERNMENT DEGREE COLLEGE PILER

Institutional Plan for 2021-22

October 2021

1. Re – opening of College
2. Commencement of Classes for III, V Semesters
3. Celebration of the Gandhi jayamthi
4. Admissions Process: Committees, Applications, Prospectus, press note.
5. Preparation of Academic Records /Time - Table/Attendance Registers.
6. Class In-charge Lecturers -Action Plan.
7. Preparation of Annual Curricular Plan
8. World Students Day Celebrations
9. Celebrations of UNO Day
10. Celebrations of National Integration Day
11. College Campus cleaning with NSS Students.

November-2021

12. Admissions Process: Committees
13. Preparation of Academic Records / Attendance Registers.
14. Class In-charge Lecturers -Action Plan.
15. Orientation program / Bridge Course to Ist year students
16. College Campus cleaning with NSS Students.
17. Celebration of National Educational Day, 2020
18. Celebration of National Library Week
19. Celebration of Indian Constitution Day

December-2021

20. World AIDS Day Awareness Program – Rally
21. Celebration of World Human Rights Day
22. College Campus Cleaning
23. Celebration of National Mathematics Day
24. Celebration of National Consumers Day
25. Internal Examinations
26. IQAC meeting
27. Commencement of I Semester Classes
28. Career Guidance Programme
29. Spoke Tutorial Online Programme
30. AQAR, 2019-20 Submission

January -2022

31. Conducting of first internal examinations for I, III & V semester Students
32. Republic Day Celebrations.
33. Fundamental Duties Day
34. Review Meet with Departments
35. National Youth day
36. National Voters day Celebrations
37. NIRF, 2021

38. AISHE,2021

39. Blood Donation Camp

40. University Examinations for I, III & V Semesters

February -2022

41. Commencement of Classes for II, IV & VI Semesters

42. National Science Day

43. Review Meet with Departments

44. Celebration of International Mother Tongue Day

45. Swath Bharath

46. Career Guidance Cell - Orientation on Entrance Exams.

47. IQAC meeting

March- 2022

48. International Women's Day Celebrations.

49. Review Meet with Departments

50. Stock Verification for 2021-22

51. Field trips

April- 2022

52. World Health Day

53. Dr. B.R. Ambedkar Jayanthi

May -2022

54. Community Service Project Work

June- 2022

55. End Semester Examinations for II, IV & VI Semesters

56. International Day of Yoga

August- 2022

57. End Semester Examinations for II, IV & VI Semesters

58. Independence Day celebrations/ Academic Festival.

59. Telugu Bhasha Dinostavam

National Anthem

Jana Gana Mana

Adhinayaka Jay He

Bharata Bhagya Vidhata

Panjab Sindhu Gujarat Maratha

Dravida Utkala Banga

Vindhya Himachal Yamuna Ganga

Uchchala Jaladhi Taranga

Tava Subha Name Jaage

Tave Subha Aashish Mange

Gaahe Tava Jay Gaatha

Jana Gana Mangal Daayak Jay He

Bharat Bhagya Vidhata

Jay he Jay he Jay he

Jay Jay Jay Jay He