



# YEARLY STATUS REPORT - 2020-2021

1.Introducing Market Oriented Courses i.B.SC(Paramedical Technology ) ii..B.Sc(Cloud Computing) iii.BA(Computer Applications) 2. Organised Freedom Fighters Exhibition 3.Organised Voters Registration

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	<b>S .G .GOVERNMENT DEGREE COLLEGE</b>
• Name of the Head of the institution	<b>DR M SUDHAKARA REDDY</b>
• Designation	<b>PRINCIPAL</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>00000</b>
• Mobile No:	<b>9441921918</b>
• State/UT	<b>ANDHRAPRADESH</b>
• Pin Code	<b>517214</b>
<b>2.Institutional status</b>	
• Type of Institution	<b>Co-education</b>
• Location	<b>Rural</b>
• Financial Status	<b>UGC 2f and 12 (B)</b>
• Name of the Affiliating University	<b>SRI VENKATESWARA UNIVERSITY TIRUPATHI</b>
• Name of the IQAC Coordinator	<b>DR L NARAYANA SWAMY</b>

• Phone No.	9492072257																		
• Alternate phone No.	9441900909																		
• Mobile	7780543345																		
• IQAC e-mail address	sggdcpiler@gmail.com																		
• Alternate e-mail address	sggdcnaac18@gmail.com																		
<b>3. Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://sggdcpiler.in/aqar/">https://sggdcpiler.in/aqar/</a>																		
<b>4. Whether Academic Calendar prepared during the year?</b>	Yes																		
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://sggdcpiler.in/academic-calender/">https://sggdcpiler.in/academic-calender/</a>																		
<b>5. Accreditation Details</b>																			
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 2</td> <td>B</td> <td>2.71</td> <td>2013</td> <td>25/10/2013</td> <td>24/10/2018</td> </tr> <tr> <td>Cycle 1</td> <td>B++</td> <td>80.00</td> <td>2006</td> <td>01/06/2006</td> <td>30/11/2010</td> </tr> </tbody> </table>		Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 2	B	2.71	2013	25/10/2013	24/10/2018	Cycle 1	B++	80.00	2006	01/06/2006	30/11/2010
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Cycle 1	B++	80.00	2006	01/06/2006	30/11/2010														
<b>6. Date of Establishment of IQAC</b>	28/06/2018																		
<b>7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>																			
<table border="1"> <thead> <tr> <th>Institutional/Department /Faculty</th> <th>Scheme</th> <th>Funding Agency</th> <th>Year of award with duration</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>NIL</td> <td>NIL</td> <td>NIL</td> <td>NIL</td> <td>NIL</td> </tr> </tbody> </table>		Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	NIL	NIL	NIL	NIL	NIL								
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NIL	NIL	NIL	NIL	NIL															
<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>	Yes																		
• Upload latest notification of formation of IQAC	No File Uploaded																		
<b>9. No. of IQAC meetings held during the year</b>	2																		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes																		
• If No, please upload the minutes of the	No File Uploaded																		

meeting(s) and Action Taken Report	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
1. Introducing Market Oriented Courses i. B.SC (Paramedical Technology ) ii. B.Sc (Cloud Computing) iii. BA (Computer Applications)	
2. Botanical Field Trip	
3. Organized Voters Registration	
4. Conducted Webinars on "Athma Nirbhar Bharat Abhiyan", "Yoga", "Telugu Sahithyam lo Corona"	
5. One day International Webinar on "Covid-19: Solutions with AI/ML"	
6. IQAC planned, organized and executed the necessary steps that included the preparation of detailed quality manuals, identification of key performance indicators and mapping the various processes across the entire functioning of the Institute, which finally led to the successful award of the ISO certificates.	
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
1. Introducing Market Oriented Courses i. B.SC (Paramedical Technology ) ii. B.Sc (Cloud Computing) iii. BA (Computer Applications)	Achieved
2. Conducted Webinars on	Achieved
3. One day International Webinar on	Achieved
4. Received ISO Certification ISO 9001:2015 - Quality Management System	Achieved
5. MOU's with various Industries and Institutions	Achieved
6. Enrollement drives organized at feeder junior colleges by involving all faculty members of all disciplines	Achieved
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name	Date of meeting(s)
SGGDPCILER	24/03/2021

#### 14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	28/02/2022

#### 15. Multidisciplinary / interdisciplinary

#### 16. Academic bank of credits (ABC):

#### 17. Skill development:

#### 18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

#### 19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

#### 20. Distance education/online education:

### Extended Profile

#### 1. Programme

1.1 Number of courses offered by the institution across all programs during the year	11
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File Description	Documents
Data Template	<a href="#">View File</a>

#### 2. Student

2.1 Number of students during the year	356
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File Description	Documents
Data Template	<a href="#">View File</a>

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	524
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File Description	Documents
Data Template	<a href="#">View File</a>

2.3	
-----	--

Number of outgoing/ final year students during the year		
<b>File Description</b>	<b>Documents</b>	
Data Template	<a href="#">View File</a>	
<b>3.Academic</b>		
3.1		15
Number of full time teachers during the year		
<b>File Description</b>	<b>Documents</b>	
Data Template	<a href="#">View File</a>	
3.2		38
Number of Sanctioned posts during the year		
<b>File Description</b>	<b>Documents</b>	
Data Template	<a href="#">View File</a>	
<b>4.Institution</b>		
4.1		30
Total number of Classrooms and Seminar halls		
4.2		00
Total expenditure excluding salary during the year (INR in lakhs)		
4.3		30
Total number of computers on campus for academic purposes		

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- This College is is affiliated to Sri Venkateswara University, Tirupati and hence strictly adheres not only to the academic calendar specifying the duration of the semester, the date of commencement of classwork and closing of class work but also the curriculum designed by university at UG and PG levels with an emphasis on teaching, learning and evaluation.
- In the beginning of the semester itself department wise meetings will be conducted with respect to the distribution of syllabus, preparation of Annual Curricular Plans, Teaching Notes and Teaching Methodologies and the report of the same will be submitted to the Academic Co-Ordinator and the Principal.

- In covid -19 various classroom teaching methods based on various needs of different subjects are regularly used for the effective delivery of the curriculum such as online classmethod ,ICT-enabled teaching-learning method by using G-Suit, Cisco Webex, Teachmint etc. and use of Scientific models and charts for effective lecture delivery. .
- The evalaution is done through Internal and External examainations

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://apcce.gov.in/BPOLAF">http://apcce.gov.in/BPOLAF</a>

**1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)**

- The institution followed the academic calender which is issued by affiliating university.
- Based on the schedule of internal exams circulated by the affiliating university, the academic coordinator in consultation with in charges of the departments concerned formulate the time table which in turn gets approval from the Head of the institution. Later, all the in-charges of the departments concerned are instructed to conduct internal examinations as per schedule, evaluate and ensure to upload internal marks in the website of the university well before the commencement of the end semester examinations.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://sggdcpiler.in/academic-calender/">https://sggdcpiler.in/academic-calender/</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>

Any additional information	No File Uploaded
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## 1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

11

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

70

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

70

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- As it is affiliated collegewe adopt the curriculum designed by

the affiliating university the universities in coordination with APSCHE have integrated cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum in the form of foundation courses from 2015-16 such as Human Values and Professional Ethics (HVPE), Environmental Studies (EVS), Information and Communication Technology (ICT), Communication Soft Skills (CSS I), Entrepreneurship Development, Communication Soft Skills (CSS II), Analytical skills, Leadership Education and Communication Skills (CSS III),

- since 2020-21 academic year Public Relations, Insurance Promotion, Electrical Appliances, Plant Nursery, Journalistic Reporting, Advertising, Business Communication, Diary Technology, Food Adultration, Solar energy courses are implemented as skill development courses.
- These foundation courses help the students a lot to realize their responsibility in building a strong society and safe guarding the environment.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

### 1.3.3 - Number of students undertaking project work/field work/ internships

30

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded



## 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	Nil

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

590

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

296

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

## 2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

An induction program conducted for newly joined students at college level and department level and identify the advanced and slow learners

Activities for Advanced learners to perform better:

- Innovative strategies are adopted to encourage the advanced learners by using out of the box assignments, professional and skill development training sessions.
- Advanced learners are also motivated to participate in cocurricular activities like webinars, workshops, conferences, poster presentations competitions, quizzes, debates and group discussions.
- These learners are encouraged to involve in peer teaching to exhibit their learning capabilities and through which teaching skill is acquired for advanced learners.
- They are provided other platforms to explore their potential by taking part in college, district, state and national level events/competitions and competitive examinations.
- Advanced learners are encouraged to use resources and enroll on NPTEL and Swayam platforms.
- Endowments are instituted by the institution to motivate the bright and diligent students to maintain their scholastic excellence.

Activities for Slow learners:

- The course teachers help them by providing simplified learning materials and question banks.
- Remedial classes are organised for students to get their doubts clarified and to strengthen their subject knowledge.
- One-to-one mentoring through mentor-mentee programme. The mentors and teachers give them extra time beyond contact hours in small groups.
- The mentor establishes a continuous communication channel with the parents of these students so that they are morally supported to perform better.
- Peer learning is implemented where advanced learners assist slow learners in their studies.
- Special attention in teaching is given to improve the performance of slow learners.
- Assignments and mock tests are conducted for slow learners.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

## 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

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Number of Students	Number of Teachers
185	37

File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution has an inbuilt mechanism for making the learning process more student centric. The institution makes available the following support structures, systems and processes that are essential for making learning process more student centric.

1. **Laboratory Experiments:** Practical implementation of theoretical knowledge learned in the classroom through laboratory experiments in each semester of the B.Sc program.
2. **Internships:** Students of the science departments are provided with internships from industries and facilitate them to work on industry projects.
3. **On-site learning:** On-site learning is encouraged through arranging industrial visits, advanced laboratory visits, fieldtrips and a visit to heritage sites. Industrial visits for students provide exposure to industrial work culture.
4. **Guest Lectures:** Guest lectures by eminent experts from industry and academics are arranged regularly on topics of core subjects and the latest developments in the industry besides career orientation to supplement the teaching process and elevate the learning experience of the students.
5. **ICT enabled learning:** ICT enabled teaching and learning methods through virtual class room, digital class rooms, class rooms with LCD projectors and smart TVs make learning more student friendly and effective. Wherever the class rooms are not provided with LCD projectors, the Teaching-Learning Process is supported with the usage of Laptops, Tabs and even android phones (particularly for audio and video) to make learning more interesting and informative. Apart from these, models, specimens and demonstration in science subjects add flavour to teaching and make learning more interactive

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	<a href="https://sggcdpiler.in/sg-govt-college-gallery/#1638085174137-0251004b-8a6d">https://sggcdpiler.in/sg-govt-college-gallery/#1638085174137-0251004b-8a6d</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- ICT-enabled tools and techniques in the teaching-learning

process to deliver the contents more effectively in their teaching whether in class or online.

- The institute is made available with ICT enabled tools for effective teaching-learning process. The institute have wi-fi facilities, virtual classrooms and digital classrooms. The faculty uses digital classrooms for teaching in the form of videos. The faculty uses virtual classrooms for educational videos. This virtual classroom is very much useful for science students for detailed explanation of the dissections.
- During the COVID 19 pandemic situation the college adopted Google Workspace (G-Suit) for teaching learning activities. All the teaching staff made videos, get links and send to the CCE website tab i.e. Bharat Padhe Online (BPO).
- The college is using LMS to promote e-learning and encouraging doing online courses.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

17

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

17

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	No File Uploaded
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C

**Superspeciality / D.Sc. / D.Litt. during the year**

8

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)****2.4.3.1 - Total experience of full-time teachers**

17

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- The institute follows all the evaluation reforms as prescribed by the parent University. As per the University guidelines credit system has been introduced for the UG Programs.
- A continuous internal assessment (CIA) (for 25 marks) by the concerned Course teacher as well as by an end of semester examination (for 75 marks) and will consolidated at the end of the course for 100 marks.
- A calendar for Internal Assessment is compiled well in advance, as per norms of the university. The time-table is circulated to all the classes well in advance. The faculty strictly conduct the internal examinations, value the answer scripts and distribute them to the students giving them an opportunity to study their performance
- Once the internal examination is completed, the marks are posted in the departmental marks register. After completion of the two internal examinations, best out of the two internal examinations is considered as per the instructions of the university.
- The final marks are uploaded in the university websites

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- The institutions conducts the internal examinations as per the rules and regulations of the Sri Venkateswara University, Tirupati.
- If any grievance is raised by a student, then it is reported to In-charge of the Department through Mentor, and it will be solved amicably after discussion with concerned faculty and will bring to the notice of the Controller of Exmainment, SV University, Tirupathi to resolve the student grevience through offlne or online.
- Online grievance redressal mechanism is also offered by the S.V. University, Tirupati.
- The Examination branch of S.V.University is maintaining 'Whatsapp-group' through which many grievances related to examinations are resolved.
- These redressal mechanisms resolve the issues transparently and quickly keep the students stress free.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

- Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students at the beginning of the semester.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://sggdcpiler.in/courses-program-outcomes/">https://sggdcpiler.in/courses-program-outcomes/</a>
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The process of assessment of 'course outcome' is based on mid examination, end semester examination, assignments.

The following are tools & mechanisms being employed for the attaining the course outcomes

i) Mid Examinations: This kind of performance assessment is held once per semester. Each and every exam is aimed at achieving the

course outcomes.

ii) End Semester Examination: End Semester examination is a metric for assessing whether the entire COs are attained or not. Examination is more focused on attaining the course outcomes and program outcomes using a descriptive model of exam.

iii) Assignments: Each and every student is assigned with course related tasks during every semester. The course work will be evaluated based on their performance.

The students are given feedback through online survey at the end of the program. The assessment of final attainment of program outcomes are based on student profiles like co-curricular, extra-curricular, placement and Higher Education.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

128

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://sggdcpiler.in/feedback/>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
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Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

3

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers



published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

1

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

- In addition to acquiring academic skills, students need to acquire life skills that help them to handle challenges in life. Keeping this in view, the students are encouraged to get involved themselves in the neighbourhood community in terms of impact and sensitizing with social issues and holistic development. Most of the communitybased extension activities are organized by NSS. These activities include, Blood Donation Camps, awareness drives on AIDS, Swach Bharath, ban the plastic, tree plantation (Vanam-Manam), Voters awareness program etc.
- At the beginning of every academic year, the principal of the college and NSS programme officers of two units address the students and inform in detail about the NSS activities. Students are made aware of the programmes proposed to be conducted during the academic year in the orientation programme conducted at the beginning of the academic year. The outreach programs are organized in a near by adopted villages. The NSS volunteers carry out the activities entrusted by their respective programme officers scheduled in the action during their stay in the adopted villages.
- The Women Empowerment Cell also conducts similar workshops, awareness campaigns in the college among students to motivate them for participation & spreading the message across the villages.
- In addition to the academics, the issues related to society develop their inner personality along with social responsibility and make the learning process holistic.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from

government / government recognized bodies during the year

**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

0

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

70

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

2

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

## **INFRASTRUCTURE AND LEARNING RESOURCES**

### **4.1 - Physical Facilities**

**4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.**

- S.G.Government Degree College, Pileris located in a sprawling campus of 8.48 acres and it facilitates 850 students and 38 staff members. The college has adequate physical facilities to meet the demands of existing and new courses being offered. The college is benefitted with the following physical facilities - spacious classrooms with ICT facilities like fully equipped laboratories, library with 16,978 books and INFLIBNET facility.
- The institution has been taking proactive steps in providing required physical infrastructure like class rooms, science laboratories and computer laboratories to cater to the needs of students. Apart from these, technology enabled classrooms viz., one virtual class room/Mana TV room, three digital classrooms, Andhra Pradesh State Skill Development Centre (APSSDC) are also facilitated to make teaching-learning process more effective. In addition, a well-equipped seminar hall with good sound system is available to organize activities like guest lectures, students' seminars, workshops, debates, quiz programmes and group discussions

- The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments.

At present the institution has

- 30 Class Rooms which are spacious, well ventilated.
- 11 Laboratories equipped with required facilities to meet the requirements of the programmes offered
- 03 Digital Class Rooms
- 01 Virtual Class Room
- 4- E-Class Rooms
- 2-Seminar Hall
- Girls Hostel: Attached girls hostel was established under UGC grants.
- In addition to the labs mentioned above, English Language Lab (ELL)/ Jawahar Knowledge Centre (JKC) lab is available to develop the language skills required to secure jobs in the competitive job market.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://sggcdpiler.in/physical-infrastructure/">https://sggcdpiler.in/physical-infrastructure/</a> <a href="https://sggcdpiler.in/digital-initiatives/">https://sggcdpiler.in/digital-initiatives/</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- S.G. Government Degree College, Piler aims at all-round development of its students in general and physical fitness in particular. The college provides all the supportive facilities on the campus to the students to equip themselves to participate in various sport activities. An open play ground with a radius of 3.2 acres is provided for the students to play all outdoor games in the college. The ground is also used to conduct self defence classes like meditation and yoga sessions for all the members of staff as well as students.
- The college maintains its own fitness centre/gymnasium. The gymnasium is provided with 8 station multi gym, joggers, cycles, bench press, weightlifting rods, and dumbbells.
- The institution utilizes its resources to provide an environment to students where they are encouraged in sports and extracurricular activities. Students are trained in sports under the guidance of a qualified Lecturer in Physical Educational

File Description	Documents
Upload any additional information	No File Uploaded

Paste link for additional information	Nil
---------------------------------------	-----

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

03

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

03

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://sggdcpiler.in/digital-initiatives/">https://sggdcpiler.in/digital-initiatives/</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Our Library is 'WINDOW TO THE WISDOM' servicing 38 plus faculty members along with 850 students of both Under Graduate and Post Graduate courses.
- The library functions from 9.00 am to 5.00 pm in all working days.
- We have a vast collection of more than 16978 books with 540 volumes of reference books, catering to the needs of Under Graduate and Post Graduate students as well as faculty members.
- The library consists of glass and steel racks with books arranged subject wise. Display boards are arranged to guide the users.
- A separate section of competitive exam books, journals, magazines available with us. We subscribe more than 15 journals and magazines like Economic - Political weekly,

General of Management , Current Science , Indian Journals of marketing, Indian journal of Financial Competitive books, Magazines competitive success review, civil services chronicles, Banking service chronicles, current Affairs , General Knowledge, India Today,

- We subscribe 11 Newspapers like Sakshi, Eenadu, Andhra Jyothi, Prajasakhti , The Hindu, Times of India, Deccan chronicle, Indian Express etc., the library is Partially automated with SOAL 2.0 software which facilitates easy access to the members to get documents easily by sitting in their respective departments.
- we have a subscription of INFLIBNET, E-List which provides access to an enormous collection E-Journals and E- Books. We encourage our faculty as well as students to enrol and register in National Digital Library, a free service is provided by Govt. Of India with an access to 'n' number of E- Journals and E-Books. .

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	<a href="https://sggdcpiler.in/library/">https://sggdcpiler.in/library/</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and**

login data for online access) (Data for the latest completed academic year)

#### 4.2.4.1 - Number of teachers and students using library per day over last one year

300

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- Up-gradation of both hardware and software are being done depending upon the necessity and requirement for computers meant for administration. The same upgradation is being extended to the computers in the departments.
- In addition, software for the computers in the labs is being updated on regular basis in tune with curriculum updation.
- The college has adequate computer facilities.
- CCTV camera surveillance facility is provided in the campus to ensure the safety and security of the students.
- All the departments and office are provided with sufficient computers with Wi-Fi and internet facility.
- The college has three digital classrooms, one virtual classroom and electrified seminar hall with more than 400 seating capacity to improve the quality of teaching learning process

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

##### 4.3.2 - Number of Computers

30

File Description	Documents
Upload any additional information	No File Uploaded
Student - computer ratio	No File Uploaded

##### 4.3.3 - Bandwidth of internet connection in the Institution

A.  $\geq 50$ MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

4.25 lakhs

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution follows the rules and regulations for the maintenance and augmentation of infrastructure as prescribed by the Govt of AP.

1. Science laboratories: The maintenance of science laboratories is carried out by the respective departments under supervision of the in charge of the department with the sub staff (Record assistant / Lab attendant). Before the commencement of the academic year, an internal lab audit is conducted to verify the articles as per the entries in the stock registers and their working condition by the respective departments. Minor repairs of the articles are carried out at the department level itself, utilizing the contingency amount sanctioned for that academic year. If repairs are major they are brought to the notice of the principal for the necessary action. At the end of the each academic year annual verification committee is constituted for the verification of the articles with the stock registers and in-charges are instructed to update the stock register.

2. Library: The librarian along with his sub staff maintains the library with existing procedures and rules. Stock registers, accession registers, issue registers are being maintained and updated from time to time.

3. Sports equipment : The Physical Director maintains the gym and sports equipment in the college

The maintenance of other infrastructural facilities like RO water plant, campus cleaning, washrooms, electrical and plumbing works is done by the supporting staff under the supervision of the Principal.



File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

528

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

25

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	<a href="https://sggcdpiler.in/wp-content/uploads/2021/01/june-20.pdf">https://sggcdpiler.in/wp-content/uploads/2021/01/june-20.pdf</a>
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

45

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

45

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

**5.2 - Student Progression**

**5.2.1 - Number of placement of outgoing students during the year**

**5.2.1.1 - Number of outgoing students placed during the year**

0

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

**5.2.2 - Number of students progressing to higher education during the year**

**5.2.2.1 - Number of outgoing student progression to higher education**

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

Our institution practices the custom of constituting the students union every year in the college with Principal and Vice-Principal as President and Vice-President respectively and with four student representatives. At the beginning of the academic year, students are nominated for the student union on the basis of merit. In the first step, students with good academic performance are nominated as class representatives. Among the class representatives, a few students get nominated as Chairman, Secretary, Joint Secretary and Lady Secretary of the Students Union. Students participate in the

curricular, co-curricular and extracurricular activities that take place in the college. College management encourages student's active participation both in academic and administrative front.

As a result Students have the representation in the following committees.

1. Student Grievance and Redressal Committee
2. Anti-Ragging Committee
3. Cultural Committee
4. College Magazine Committee
5. Women - Empowerment Cell
6. Project Monitoring Unit (PMU) of RUSA
7. e-Waste disposal

Student Union plays a key role in organising occasions such as National festivals and Important Days, College Annual Day, Sports Day. Student Union works for the best interests of the students as well as organisation and plays a key role in smooth functioning of the system

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	No File Uploaded

**5.4 - Alumni Engagement**

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association of S.G.Government Degree College, Pilergot registered earlier in the year 2013. But as the registered documents found missing, Alumni of the college resolved to go for registration once again.

File Description	Documents
Paste link for additional information	<a href="https://sggdcpiler.in/alumni-registration-form/">https://sggdcpiler.in/alumni-registration-form/</a>
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

#### Vision:

- To be a premier institution of excellence in the region that nurtures the holistic development of the young minds by solely adhering to the integration of physical, aesthetic, practical, moral and intellectual education

#### Mission:

- Creating an academic ambience to impart holistic education focusing on individual growth, integrity, ethical values and social responsibility.
- Catering to the emerging societal needs through all round development of the students of all sections and enabling them to be globally competitive and socially responsible citizens with intrinsic values
- Enriching skill based learning through industry- institution interaction to enhance competency and promote entrepreneurship.
- Fostering innovation and creativity through competitive environment with the state-of - the - art infrastructure
- In the process of executing mission in tune with vision, the principal under guidance and supervision of higher authorities- Commissioner Collegiate Education (CCE), Regional Joint Director of Collegiate Education (RJDCE) and the affiliating university, perform the functions such as planning of the activities, deploying all resources for execution, monitoring the execution process in coordination with College Planning and Development Council (CPDC), Staff council and college committees.

- The Principal delegates and decentralizes the work among the teaching and non-teaching staff of the institution.

File Description	Documents
Paste link for additional information	<a href="https://sggdcpiler.in/vision-and-mission/">https://sggdcpiler.in/vision-and-mission/</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- The Principal decentralizes and vests the various departments and committees with autonomy and authority to operate freely in discharging their duties in implementing their respective plan of action.
- Important developmental plans are discussed by the Principal along with all the committee members. Plans are executed only after reviewing the suggestions. These meetings are consultative in nature and enable appropriate decision making.
- Various committees have been constituted with faculty as conveners and members that play a significant role in academics, administration, planning and development. Under the chairmanship of the Principal, the committees meetings will be held at regular intervals of time pass on resolutions and take necessary actions for the proper implementation of the plans.

The followings are some of the Committees and their functions:

1. CPDC (College Planning and Development Committee):

This Committee will undertake necessary steps and actions for the overall planning and development of the institution. IQAC (Internal Quality and assessment committee) monitors and assesses the Quality parameters of the institution at regular intervals of time.

2. The following committees are in the college for development of the institution:

UGC Committee, Examination Committee, RUSA Committee, Eco club, Women Empowerment Cell, Grievance Redressal Committee, Research Development Committee, Special fee/ Additional special fee Committee, NAAC Committee, etc.

File Description	Documents
Paste link for additional information	<a href="https://sggdcpiler.in/cpdc/">https://sggdcpiler.in/cpdc/</a>
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- TLP (Teaching Learning Processing) has been introduced

by Commissioner of Collegiate Education AP Vijayawada, to enrich the student's attendance to go for the new strategies and inculcate the students towards the academic curriculum.

- The faculty adopts new teaching/learning for effective imparting of the knowledge.
- Knowledge is imparted by the committed lecturers stooping down to the standards of the students.
- Un-interrupted, High speed internet facility is provided to give access to Online Sources.
- Remedial classes are conducted for slow learners.
- Learning Resource Centre (Library) with good no. of reference books, text books, question banks, journals and magazines.
- Peer teaching is encouraged among the students to create the trend to go for to face the new challenges ahead.
- Feedback from students on the curriculum and Teaching is obtained from the students.
- Assignments are conducted between 4.00pm to 5.00pm
- JKC (Jawahar Knowledge Centre) classes are conducted from 9.00am to 10.00am and 4.00pm to 5.00pm to educate the student towards employability skills.
- The Students are encouraged to register for Certificate Courses offered Online through MOOCs, Swamyam etc.,
- Learning centric teaching is followed by the Faculty.
- Commerce and Telugu Departments are recognised as a research centres.
- The Faculty are motivated to apply MRPs.
- Many faculty members participated in National and International seminars and produced National and International papers in reputed Journals.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

**Administration:**

- All circulars regarding academic schedule, general staff meetings and celebrations of important dates are communicated in the form of mail or to the college faculty Whatsapp group.
- Student attendance and staff attendance are maintained through online attendance management system (IAMS).
- Online leave application system is followed through iAMS system.
- Online submission of salary bills and payment is made through CFMS.
- All advances, loans and part final withdrawals are made through online NEFT & RTGS etc., Finance and Accounts

**Finance and Accounts:**

All financial transactions of the institution are carried out through online basis.

**Student Admission and Support:**

- Student admissions are registered through the portal OAMDC (Online Admission Module for Degree Colleges)
- The students pay their fee in online mode through banks and UPI Transaction.
- Student scholarship applications are processed online (Jnanabhumi portal) and their scholarships are credited to their SB accounts.
- The endowment prizes and merit scholarships are directly credited to their accounts.
- Mentor-mentee interaction is conducted on 5th of every month by the ward in charge to know student problems, grievances regarding academics, discipline, hostel accommodation and health issues. The same information is preserved for future reference and redressal.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

**6.3 - Faculty Empowerment Strategies**

**6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff**

- The college is Government institution and all the AP Government welfare schemes are applicable to teaching and non-teaching staff
- The institution is operating both statutory and non-statutory welfare measures/schemes for both teaching and non-teaching staff as mentioned below.



- General Provident Fund, Group Insurance Scheme, Andhra Pradesh Group Life Insurance (APGLI), Contributory Pension Scheme.
- Medical reimbursement facility, Employees Health Scheme.
- Festival advance, Vehicle loan, Educational loan, Housing loan, GPF loan.
- Medical leave, Study leave, Maternity and Paternity leave. Faculty Development Program.
- Facilitating staff to participate in Orientation Programmes, Refresher Courses, and Short Term Courses etc as and when they need.
- Earned Leave encashment, Gratuity, Ex-gratia (for non-teaching staff). Leave travel concession. On-duty facility for attending conferences/seminars/workshops.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data	No File Uploaded

Template)	
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**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

2

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

- The institution has adopted the PBAS procedure developed by UGC for assessment of the performance of the teaching staff.
- The Academic Performance Indicator (API) / Annual Self Appraisal Report (ASAR) forms supplied by the Commissionerate of Collegiate Education (CCE), AP, are distributed to each staff member at the end of the academic year by the IQAC. The IQAC scrutinize the filled in forms and evaluates them with the documentary evidences. The API/ASAR scores uploaded to Commissioner of Collegiate Education website.
- In addition, the performance of teachers is appraised through annual confidential reports from the Principal. Further, the Academic Audit Team of the CCE, AP, visits the colleges annually and analyses the performance of teachers and submits comprehensive reports to the Principal of the institution for further necessary action.
- The Performance Appraisal Reports based on the above parameters are being considered for weight age for career advancement scheme (CAS) and general transfers of the teaching faculty.
- There is no formal mechanism for Performance Appraisal System for non-teaching staff, their overall performance is evaluated by the principal and confidential reports are submitted to RJDCE.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

- The Institution receives grants as Budget from AP state government in four quarters every year for maintenance, telephone, electricity, water and other miscellaneous expenditure.
  - The institutional accounts are audited by two mechanisms internal and external.
1. Internal Audit: The UGC accounts are regularly audited by the local auditors at institutional level while the internal audit is done by the official team of the Regional Joint Director of Collegiate Education, Kadapa Region, Kadapa
  2. External Audit: The external audit is done by the officials of the Accountant General, Government of Andhra Pradesh.
- Following are the source documents that are reviewed during audits:
  - Cash books of different categories, service registers, register of increments, pay bills, pay bill register, leave account register, GPF advance register, pay fixations, last pay certificates, allowances sanctioned, register of loans, register of recoveries, pension register, reconciliation register etc.
  - Prior permission is to be taken from the commissioner of Collegiate Education A.P Vijayawada to utilize the amount from accumulated special fee fund.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- The College has definite strategies for mobilization of funds and for optimal utilization of Resources. Strategy adopted by the college for Resource Generation:
- Fees: The major resource of funds is generated through admission and special fees collected during admissions. Another source of fund also generated from self financed courses.
- Another major sources of institutional funding are from UGC, Government of Andhra Pradesh through the Commissionerate of Collegiate Education, Rashtriya Uchatar Siksha Abhiyan (RUSA)
- The institution utilizes its resources for construction and upgrading infrastructure depending upon the academic requirements. The college incurs expenditure on addition and up-gradation of capital assets like computers, ICT enabled teaching aids, laboratory equipment and apparatus, as such other assets.
- In order to ensure transparency in utilization of the financial resources of the college, the accounts of the college are being audited regularly and the same are submitted for verification to the teams from RJDCE and Auditor general of A.P during their visit for inspection to the college.

File Description	Documents
Paste link for additional information	<a href="https://sggcdpiler.in/rusa/">https://sggcdpiler.in/rusa/</a>
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- The IQAC of S.G.Govt . Degree College , Piler follows Quality Assurance Strategies and processes which envisages vision and mission of the college by primarily focusing on providing a needbased and value-based education, affordable to all economical classes based on Quality.
- With regards to quality assurance, the institution is committed to provide consistently quality higher education and student support services through appropriate teaching-learning strategies, evaluation and student-centred activities.

The following are the initiatives institutionalized as a result of IQAC initiatives during the last five years are:

- Continuous Comprehensive Evaluation of the students.
- ICT based Teaching and Learning Professional Development of the staff through FDP and Staff Training Programs.
- Infrastructural Development of the Institution.
- Focus on Employability Skills across all programs.
- Community based social outreach programs
- IQAC has contributed significantly in promoting Research in the college by obtaining financial assistance from the UGC,

ICSSR, Science Academies, for providing necessary infrastructural support and research incentive.

- The IQAC strives to institutionalize and sustain quality in all activities of the institution, including teaching, learning, research and extension. The students are the main stakeholders of an educational system. The feedback from alumni and students play a vital role in this endeavour.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institutional reviews on teaching-learning process, structures & methodologies of operations and learning outcomes at frequent intervals through IQAC are

- Departmental reviews involving students and teachers. CPDC, IQAC and Staff Council meetings.
- District level monitoring through District Resource Centre (DRC) .
- CCE's review through live video conferences and teleconferences. Peer review by the academic advisors of CCE, A.P during academic audit.
- Assessment of Annual Performance Indicators (API) of individual teachers, by CCE, A.P.

Though, the teachers are conferred autonomy with regard to teaching learning process, their strategies are positively guided by the control mechanisms at various levels, which have reinforcing effect on curriculum transaction.

File Description	Documents
Paste link for additional information	<a href="https://sggdcpiler.in/cpdc/">https://sggdcpiler.in/cpdc/</a>
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents

Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- The Women Empowerment Cell (WEC) of S.G Government Degree College, Pileris established to empower girl students and women staff to realize their potential and power in socio-economic and political spheres of life which results not only in women empowerment but also in the holistic development of the nation.
- Women Empowerment Cell (WEC) empower girl students and women staff to realize their potential and power in socio-economic and political spheres of life which results not only in women empowerment but also in the holistic development of the nation. To ensure a safe campus and a secured environment, the entire campus is under CCTV surveillance, First-Aid boxes are maintained.
- SHE teams' frequently visit our college and give counseling to the students.
- WEC organised International Women's Day, Legal awareness programme, International Yoga Day

File Description	Documents
Annual gender sensitization action plan	<a href="https://sggcdpiler.in/press-notes/">https://sggcdpiler.in/press-notes/</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures** Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded

Any other relevant information

No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

#### 1. Solid Waste Management:

Everyday large volume of solid waste is accumulated in our college, because of spatially large campus and huge strength of the students. The solid waste includes mainly falling leaves and waste paper. It is managed properly with the help of man power. Every day the garbage is separated into renewable and non-renewable things. Renewable things are dumped in the pits, to prepare the organic manure for the garden plants and the non-renewable garbage was collected by the Grama Panchayat workers.

#### 2. Liquid waste management

Liquid waste is collected properly into plastic drums and are safely disposed, thus keeping college premises contamination free. The waste water generated by two RO Plants is being channelized into college gardens and toilets.

#### 3. E-waste management

Lot of e-waste is generated at college level due to unusable or broken electrical and electronic equipment/gadgets such as computers (Monitors, CPUs, hard disks, RAM cards, CDs, floppies etc.), printers including cartridges, Copying equipment etc.. The College Level Committee shall have to verify and consolidate the list of condemnable/disposable items after receiving the list from the respective departments. The College Level Committee shall submit the consolidated list of condemnable/disposable items for the approval of Staff Council. After obtaining the approval from the Staff Council, the college would communicate to APTS Ltd., the details of e-Waste available including the locations where the e-Waste is available by following the procedure in accordance with G.O Ms.No.24. IT&C(INFRA) Dept dt: 03-09-2010.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water

A. Any 4 or all of the above

<b>bodies and distribution system in the campus</b>	
File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded
<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b> <ol style="list-style-type: none"> <li>1. Restricted entry of automobiles</li> <li>2. Use of Bicycles/ Battery powered vehicles</li> <li>3. Pedestrian Friendly pathways</li> <li>4. Ban on use of Plastic</li> <li>5. landscaping with trees and plants</li> </ol>	B. Any 3 of the above
File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following</b> <ol style="list-style-type: none"> <li>1.Green audit</li> <li>2. Energy audit</li> <li>3.Environment audit</li> <li>4.Clean and green campus recognitions/awards</li> <li>5. Beyond the campus environmental promotional activities</li> </ol>	C. Any 2 of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded
<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly</b>	B. Any 3 of the above



washrooms Signage including tactile path, lights, display boards and signposts  
 Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5.  
 Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- The success of the College is emanated through its Core Values manifested in molding the students into virtuous citizens of the nation and enabling them to realize their potential as the responsible youth in dispensing their fundamental duties.
- Accordingly our institution has been providing opportunities to grow and develop for both students and staff. The students and staff belong to various regions, sections of society with different cultures.
- To foster tolerance and harmony among students and employees the institution organises several programmes.
- The College celebrates with great fervor the birth anniversaries and memorials of great Indian personalities like Mahatma Gandhi, Sardar Vallabhai Patel, Pandit Jawaharlal Nehru, Dr. Bhimrao Ambedkar, Sarvepalli Radha Krishnan, Lal Bahadur Shastri, A.P.J. Abdul Kalam. National festivals like Independence Day, Republic Day & Gandhi Jayanthi are celebrated with great enthusiasm. The birth anniversary of Sardar Vallabhhai Patel on October 31st to be celebrated as Rashtriya Ekta Divas (National Integration day) every year..
- Further, special programmes have been initiated to sensitize students on gender equality by celebrating women's day on 8th march.
- Institution organises many diversified programmes like voters rally, to develop feelings of dedication devotion and extend their services there by transforming them as responsible citizen rendering services towards nati

- Cultural committee organises competitions and encourages students to participate on cultural competitions held in college, district and state level to promote cultural harmony and derive cultural spirit there by imbibing spiritual value make them understand and recognise cultural diversity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens**

- The Institution addresses the need to integrate different constitutional obligations into the curriculum.
- College imparts holistic education through various Value based programs to the students reflecting the Core Values of Higher Education for their overall development. Right from its inception the Institution has been playing a major role in inculcating Universal Human Values among students which is one of the strengths of the Institution.
- To inculcate moral and ethical values among the students, orientation programs, and National festivals are celebrated. 'Human Values and Professional Ethics' has been a part of curriculum at UG level for I & II year BA, B.Com, B. Sc students during the years 2016-2021.
- The Institution renders meaningful efforts to enrich the curriculum for students to cater to the needs of the dynamic employment market by organizing Career guidance and Skill based Programs which improve their Communication, Managerial and Leadership skills to make them competent to the present market scenario.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**

**B. Any 3 of the above**

#### 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

#### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- The college organizes national festivals viz., Republic day, Independence day and birth anniversaries of the national leaders, social reformers and eminent personalities to inculcate moral values and promote national integration.
- All these programs are carefully designed and executed by NCC and NSS, wherein all the staff take effective roles designated to them.
- Gandhi Jayanti, Rashtriya Ekta Diwas, Martyrs' Day etc are celebrated on the designated days, regularly every academic year.
- This is an opportunity to infuse the virtues of the great leaders into the young minds that help in transforming every child into a burning candle and illuminate the lives of the others.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

#### 7.2 - Best Practices

##### 7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Best Practice I Title of the Practice: Endowment/ Proficiency Prizes.**

The endowment prizes allow gifted students to turn opportunity into action and make the absolute best use of their time to challenge themselves and excel. S.G Government Degree College, Piler every year announces endowment prizes for the students in each academic year and in each subject. All the faculty members of

the college including Principal contribute maximum for these prizes.

Best Practice II Title of the Practice: Water Quality Analysis

Quality water is quite essential for the healthy society. Hence, the students are asked to analyse water for its quality and encouraged to educate the public about quality parameters of water and ill effects of consuming impure water as a part of social responsibility/ social service. This activity is being organised by Department of Chemistry. Students are encouraged to utilise the facilities and instruments available in the Chemistry laboratories for the analysis of water samples brought selectively from various villages/towns.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

- S.G.Government Degree college, Pilerwas established in the year 1980 and is affiliated to Sri Venkateswara University, Tirupati. This college aims to cater for the educational needs of students from very downtrodden and diverse socio-economic background. Main vision of our college is empowering the students by escalating them towards higher education and employment. The college provides quality education through innovative practices in teaching and learning process. The college is committed to impart holistic training to our students, to develop right kind of attitude, knowledge and skills to face the future challenges in the competitive world. Jawahar Knowledge Centre (JKC), APSSDC plays a pivotal role in enhancing the communication skills, soft skills and technical skills, which are essential to the students to achieve employment. JKC along with its normal training, also provides special training for competitive examinations.
- Since its inception, our college stands top in the list of colleges in and around Piler not only in providing academic excellence, but also in providing placements to the students of our college. The JKC of the college meticulously plans to make most of its outgoing students employed through campus drives.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- To encourage Staff participation in FDP, and to increase research activities viz., paper/book publishing, MRP etc.
- Capacity building workshops/seminars/trainings to teaching and non-teaching staff on ICT/Digital initiatives/Research activities
- To achieve 100% admissions of intake strength for the academic year 2021-22
- To prepare AQAR for the Year 2021-2022 and so as to submit on time through online.
- Submissin of SSR for 3rd Cycle